

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING  
Lehigh Career & Technical Institute  
October 22, 2012  
7:30 PM  
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF OCTOBER 8, 2012

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School .....Mr. Mark Covelle  
Middle School.....Mr. Nathan Davidson  
Intermediate School .....Mrs. Mary Farris  
Elementary Schools.....Ms. Lori Limpar**

- B. *Student Trip*

**The Administration recommends approval of the following student trip request:**

***Southern Lehigh Speech and Debate Team* to attend the Villiger Tournament at St. Joseph's University, Philadelphia, PA on Saturday, November 17, 2012 and Sunday, November 18, 2012.**

- C. *Settlement Agreement*

**The Administration recommends approval of Settlement Agreement #0022012 for student #101201. (V, C)**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of October 22, 2012. (VI, A)

- B. *Treasurer's Report*

\*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of September, 2012. (VI, B)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teacher*

\*The Administration recommends approval of the following substitute teachers for the 2012-2013 school year:

Harold Fairclough, Health/Physical Education

2. *Appointments*

**The Administration recommends approval of the following certificated staff (*pending receipt of required documentation*): (VIII, A-2)**

**Melinda Watkins, Long-Term Substitute Grade 3 Teacher, Liberty Bell Elementary School, at Bachelors, Step 14, an annual salary of \$44,788\*\* (pro-rated), for the remainder of the 2012-13 school year. Ms. Watkins will fill the position contingent upon the anticipated leave of *Tara Collins*.**

**Stephanie Lynn, Long-Term Substitute English Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$44,788\*\* (pro-rated), for the remainder of the 2012-13 school year. Ms. Lynn will fill the position contingent upon the anticipated leave of *Jessica Gordon*.**

**\*\*The salary listed is for the 2011-2012 school year and the 2012-2013 salary will be determined after the 2012-2013 school year begins.**

B. *Noncertificated Staff*

C. *Extra-Compensatory Positions*

1. *2012-2013 Dance Chaperone*

\*The Administration recommends approval of the following dance chaperone at \$46.62 per event for the 2012-2013 school year:

John McDonald

2. *Position and Stipend Correction*

\*The Administration recommends approval to correct the position and stipend of the following coaches as approved at the October 8, 2012 Board meeting:

<u>Robert Gaugler</u>	Head Rifle Coach	\$3672
<u>Carl Crouse</u>	Assistant Rifle Coach	\$2203

3. *2012-2013 Peak Program Advisors*

\*The Administration recommends approval of the following Peak Program Advisor at \$48.55\*\* per session for the 2012-2013 school year:

John McDonald

**\*\* This rate is for the 2011-2012 school year. The 2012-2013 rate will be determined after the 2012-2013 school year begins.**

4. *2012-2013 Saturday Detention Proctors*

\*The Administration recommends approval of the following Saturday Detention Proctors at \$38.82\*\* per hour for the 2012-2013 school year:

Michael Bjelobrck

Caryn Bronfenbrenner

- David Diaz
- Stephanie Donald
- Linda Gross
- Anthony Italiani, Jr.
- Wayne Langsdorf
- Shannon Mauro
- Jessica Mead
- Bonnie Organski
- Justina Viola

*\*\* This rate is for the 2011-2012 school year. The 2012-2013 rate will be determined after the 2012-2013 school year begins.*

5. *Coaching Appointments*

\*The Administration recommends approval of the following coaching appointments and stipends for the 2012-2013 school year: (VIII, C-5)

<u>Kevin Moyer</u>	Assistant Swimming	\$1693.20**^
<u>Kimberly Moncman</u>	Assistant Swimming	\$2539.80**^

*^Amount represents 40%/60% split stipend.*

*\*\* This stipend amount is for the 2011-2012 school year. The 2012-2013 stipend amount will be determined after the 2012-2013 school year begins.*

6. *2012-2013 Volunteer Coach*

\*The Administration recommends approval of the following volunteer coach for the 2012-2013 school year:

Roberta Herber      Volleyball

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... .. Mrs. Christman
- C. Strategic Plan/Middle States Report..... Mrs. Lewis

X. OLD BUSINESS

XI. NEW BUSINESS

A. First Reading of Revised Policy

**The Administration recommends the following revised policy for a first reading:**

**Policy #810.1      Operations: *Record Retention Policy***

B. First Reading of New Policy

**The Administration recommends the following new policy for a first reading:**

**Policy #810.2      Operations: *Record Destruction Policy***

C. 2012-20013 SLEA Contractual Matrix

**Approve the 2012-2013 SLEA contractual matrix as submitted. (XI, C-1) (XI, C-2)**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT